

Minutes from Reading Legacies Board of Trustees Meeting

Date: Wednesday, November 18th, 2020 **Time:** 12:00 p.m. – 1:30 p.m.

Location: Zoom Meeting

Present: Mike Haynes, Derek Cox, Michael Dobbs, Mike Malone, Richard Radosh, Shaun Wiley, Liz Valenzuela Banker, Rhonda Hernandez, Julie Beaty, and Eric Manese

Unable to attend: Lee Winslett, Ashley Rawlins, and Lillian Loeffler

Staff present: Claire Gerbasi, Kate Rapinan, MacKenzie Singer, Molly Corbin and Betty Mohlenbrock

Meeting Convened/Announcements/Introductions **12:00**

- Guest introduction: Chaplain Russell Martin (RJD Correctional Facility)
 - Chaplain shared his background, personal interest in Reading Legacies, and strong commitment to the program we are launching at RJD Correctional Facility.

Approval of Minutes from Board meeting on 8.21.2020 **(Motion required) 12:10**

- Motion to approve: Shaun Wiley
- Second: Mike Haynes
- MSC

President's Update (Betty Mohlenbrock) **12:15**

- General catch-up with updates on names of programs, changes in program strategies, responses from community, development of new collaborative partners, awareness momentum in general community increasing, and staff performing excellently in each of their roles. Also, she thanked the board for increased ownership and leadership of the team in 2020. Our Story Corner will serve as the space to implement and market all of our program models, with increased community involvement. In general, things are looking up, in spite of the year we've endured.

Program Report (Claire Gerbasi) **12:35**

- Chaplain Martin speak to our program for incarcerated men

Marketing Report (MacKenzie Singer)

- MacKenzie Singer will provide information to them regarding the mailing of their personally signed letters (when to pick them up or we can mail them, etc.)

Development Report: (Molly Corbin) **12:55**

- Kate Rapinan update on Year-end Mailing
- Molly provided update on pending proposals and Letters of Inquiry

Finance Committee (Mike Malone, Richard Radosh, Michael Dobbs (Motion required) 1:10

- Mike summarized the financials as still having a “yellow light” but felt positive that we have managed to end the third quarter in a slightly better position than last year at this time even without our correctional facility contracts producing any income for us because of COVID. The Payroll Protection Funds were used fully for payroll expenses and helped to carry us through those difficult months.
 - Financial Statement 9.30.2020
 - BS – Comparison, P&L Monthly 9.30.2020
 - Projected Operating Budget for 2021
- Motion to approve: Richard Radosh
- Second: Julie Beaty
- MSC

Next Meeting Date: January 27th, 2021

1:25

Adjournment

1:30

Respectfully Submitted,

Julie B. Beaty Secretary

Signature: 
Julie B. Beaty (May 10, 2021 20:53 PDT)

Email: jbbeaty76@gmail.com


RL Board Minutes from meeting on 11.18.2020

Final Audit Report

2021-05-11

Created:	2021-03-15
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